

**Honey Creek Watershed Association**

HCWA Board of Directors Meeting

September 11, 2008

2:30pm –4:00pm

**1. Roll call/Introductions** - Holly Weatherhead, Russ Bergman, Marylou Wilson, Dawn Coleman, Kenny Gratz, Amy Holden, Mo Eichman, Leigh Ann Gerardi, and Ron Jackson who also took minutes.

**2. Report of Minutes –**

Leigh Ann stated she found an error on the 319 account balance of .22 cents. Mo asked for a motion to approve August’s minutes with the stated corrections. Holly so moved and Amy seconded. MCU.

**3. Fiscal Report- Leigh Ann (Aug-Sept)**

A. Regular Checking Account Report – Leigh Ann reviewed the following account activity.

Beginning Cash Balance: **\$6885.19**

**WITHDRAWALS: NONE**

**DEPOSITS:**

DATE	From	DESCRIPTION	AMOUNT
8-18-08	Miami Conservation District	2008 Supporting membership	\$50.00
8-18-08	Deanna Davis	2008 Family Membership	\$25.00

**TOTAL Deposits:**

**\$75.00**

Ending Balance: **\$6960.19**

B. Miami SWCD / HCWA (Special Fund) – Leigh Ann reviewed the following account activity.

Beginning Cash Balance: **\$42,063.39**

**WITHDRAWALS: NONE**

**DEPOSITS:**

8-20-08	Elizabeth Township Trustees	2008 Membership	\$500.00
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**TOTAL DEPOSITS:**

**\$500.00**

**ENDING CASH BALANCE**

**\$42,563.39**

**SUMMARY OF BOTH ACCOUNTS**

Account	Amount
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<b>HCWA Checking Account</b>	<b>\$6960.19</b>
<b>Miami SWCD / HCWA Account</b>	<b>\$42,563.39</b>

**Total HCWA Funds Available: \$49,523.58**

C.319 Grant Account — Leigh Ann reviewed the following account activity.

Beginning Cash Balance: **\$8,646.73**

**WITHDRAWALS:**

<b>DESCRIPTION</b>	<b>AMOUNT</b>
Lawhon & Associates for all work done on Nationwide-27 and submission to Army Corp of Egnr. 8-5-08	\$4100.00
July's Cell phone bill has 8-22-08	\$63.43
Reimburse Leigh Ann Gerardi for office supplies 9-10-08	\$147.96

**TOTAL WITHDRAWALS: \$4311.39**

**DEPOSITS: none**

Ending Balance: **\$4335.34**

Mo asked for a motion to approve August's account expenses, Holly so moved and Scott seconded. MCU.

**4. Report of Officers and Director**

**OEPA 319 grant Project Update –**

***a. Request for Bids for 319 project (KCI)***

Mo stated Martha Sprurbeck declined the \$15,300 in-kind in fill credits that Tipp City had contributed towards our project. She said the fill credits do not qualify because they are considered an intangible donation or a discount item, and that the Feds will not allow that. Leigh Ann stated that if HCWA has to take the sediment to a landfill it would be an expense we would have to pay for. These fill credits prevent us from having that expense by allowing us to keep the sediment on site. Martha agreed but said it still does not qualify by her guidelines. Mo is going to call Martha or possibly Russ Gibson and further inquire the rationale for the decision.

Leigh Ann reported that she needs to submit a "request to subcontract" to the OEPA before we can hire KCI. Martha and Hugh, the approval committee, told her they only need to verify that we followed our contracting process, and that it should only take a few days. Leigh Ann also stated the OEPA does not want us to pre-pay the contractor, and that we are responsible for approving our final design. Leigh Ann asked Hugh and Diana Zimmerman review KCI's revised design. They both liked it but wanted more detail on the stream bed and riffle design. KCI submitted information regarding this to them and they felt the design was good.

Leigh Ann has waited on submitting the storage compensation application with the Miami Conservancy District until we get a better figure on the amount of sediment that will be removed with KCI's new design.

Mo reported that we have been negotiating with KCI on a final design and budget. KCI stated that since HCWA has already covered the permitting costs, they would be able to do the project to the requirements of our current permit applications and work within our \$130,000 budget. Mo stated that we have allowed for incidental issues in this budget amount by reserving approx. another \$20,000 for a total of \$150,000.

Mo asked for motion from the board for authorization to sign the contract with KCI. Holly so with the amendment that the contract they sign includes the SWPPP and Nationwide 27 application requirements, and KCI will be responsible for the design, construction and final restoration. Ron seconded the motion. MCU.

*b. Nationwide 27 and SWPPP permit amendments for design changes*

Leigh Ann was concerned our current permit applications would be affected by the fact that KCI's design is very different than the project description Nicole Lashely (Lawhon & Assoc) submitted with our applications. She called the Army Corp and asked about it, they said it should not be a problem. We will need to submit the new design to them as an amendment after it is completed. The OEPA's only concern in regards to the SWPPP, was that the amount of land being disturbed will still be the same. The NW27 permit should be approved by the end of October.

## **5. Report of Standing Committees**

### *Fund-raising Committee*

*a. Honey Creek Watershed Golf Scramble, September 19th*

Amy Holden said she sent out about 200 written requests for hole sponsors and teams, and has had little response. We had three teams signed up and we needed five to break even on the costs. The committee decided to cancel the scramble and try again next spring when it is at the beginning of the season.

*b. 2008 memberships*

Leigh Ann to Randy Mott regarding Elizabeth Twp's 2008 membership renewal. The Trustees were concerned about not benefiting from renewing their membership. Mo wondered if they were looking for some kind of tangible results within their township. Scott suggested that before next year's renewal, it would be a good idea to schedule a presentation time to go over the things that we've accomplished within the watershed that has benefited them as a twp. Marylou stated there is regional township meeting in December and that would be a good time to speak to all of the townships at once. Leigh Ann will look into this.

## **6. New Business**

*a. Stream Team and the Watershed Action Plan*

Leigh Ann is working on the goals of our Watershed Action Plan and is preparing for the next stream team meeting. She is identifying HCWA's areas of concern and will try to start having the volunteers to regularly monitoring these areas.

*b. Change time our the Honey Creek Board Meetings*

After much discussion, the Board decided that Dawn Coleman was most affected by the current meeting time on a consistent basis. Leigh Ann will ask her if 3:30pm would be better for her schedule. If not then the Board agreed to keep the meeting

time the same. Leigh Ann will also send an email requesting a list of alternates from other organizations who may also be having scheduling conflicts.

*c. ODNR Implementation Reports*

Leigh Ann reported ODNR is trying to demonstrate what benefits their state dollars have contributed towards to the Federal government, and they are requesting help from every watershed to account for the progress in their watersheds (from both the watershed associations and their partners). She handed out a report for all the Board members to fill out for their organizations, and stated the reporting period is from October 1, 2007 – September 30, 2008, and is due to ODNR by October 10<sup>th</sup>, 2008.

## **7. Old Business**

*a. Reschedule public hearing*

Leigh Ann contacted Hugh Trimble regarding our public hearing. He said our grant states we need to have two meetings and they are only informational meetings for the public and do not have any legal requirements. Leigh Ann thought we could have one at the site during construction and one after. Holly thought HCWA did a tour at one of the festivals. Leigh Ann stated that she thought so too, but it is not indicated on our technical reports that either of our tours have been completed. She will check on this.

*b. Miami SWCD's Annual planning Tour*

Kreig reported the tour was cancelled due to lack of registrants. They are considering having a breakfast presentation sometime in the winter.

*c. Sunshine Law*

Mo stated that he is still checking with Tipp City's lawyer regarding this.

## **8. Miscellaneous**

*a. Travel Policy and reimbursement*

Leigh Ann stated the Miami Co. Commissioners have changed their policy to not reimburse any meals for meetings except if staying over night is required. Kreig said the SWCD Board voted not to change their policy on reimbursements. Mo agreed and stated that since Leigh Ann is technically a SWCD employee, she should follow the same bylaws.

*b. Technical Capacity Mini-Grants*

Holly passed out information on a potential funding opportunity for getting mini grants from USEPA and the Center for Watershed Protection. She would like to form a committee to apply for these grants. Kreig stated he would see if Linda Raterman would be able to help.

*c. Grand Opening of Lost Creek Preserve*

Scott stated the opening will be on October 10<sup>th</sup> at 1:30pm. There will be naturalist tours and wagon rides.

*d. Storm Drain Stenciling*

Marylou said they have been working hard on getting all their storm drains stenciled to prevent residents from dumping pollution down them.

## **9. Discussion**

## **10. Adjournment**

Mo asked for a motion to adjourn, Scott so moved and Amy seconded. MCU.

**Next Board Meeting:  
Oct 9th, 2008 2:30pm-4:00pm at Sullivan Rd.**