

Honey Creek Watershed Association

HCWA Board of Directors Meeting

August 14th, 2008

2:30pm –4:00pm

1. Roll call/Introductions - Holly Weatherhead, Russ Gibson, Marylou Wilson, Dawn Coleman, Kenny Gratz, Amy Holden, Mo Eichman, Leigh Ann Gerardi, and Ron Jackson who also took minutes.

2. Report of Minutes –

Acceptance of July’s minutes – Mo asked for a motion to approve July’s minutes as *June was not an official meeting*, Amy so moved and Dawn seconded. MCU.

3. Fiscal Report- Leigh Ann (July-Aug)

A. Checking Account Report – Leigh Ann reviewed the following account activity.

Beginning Cash Balance: **\$7385.19**

DEPOSITS: NONE

WITHDRAWALS:

CHECK #	DATE	DESCRIPTION	AMOUNT
155	7-22-08	Great Miami Adventures (lunch for canoe trip)	\$175.00
156	7-23--08	Barefoot Canoe (rental of 13 canoes for GMR clean Sweep)	\$325.00

TOTAL WITHDRAWALS:

\$500

Ending Balance

\$6885.19

B. Miami SWCD / HCWA (Special Fund) – Leigh Ann reviewed the following account activity.

BEGINNING CASH BALANCE

\$42,063.39

WITHDRAWALS: NONE

DEPOSITS: NONE

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TOTAL DEPOSITS:

\$0.00

ENDING CASH BALANCE

\$42,063.39

SUMMARY OF BOTH ACCOUNTS

Account	Amount
HCWA Checking Account	\$6885.19
Miami SWCD / HCWA Account	\$42,063.39

Total HCWA Funds Available: \$48,948.58

C. 319 Grant Account — Leigh Ann reviewed the following account activity.

Beginning Cash Balance: \$8,773.79

WITHDRAWALS:

DESCRIPTION	AMOUNT
June's Cell phone bill has (7-16-08)	\$63.42

TOTAL WITHDRAWALS: \$63.42

DEPOSITS: none

ENDING CASH BALANCE: 8,710.37

Mo asked for a motion to approve July's account expenses, Holly so moved and Ron seconded. MCU.

4. Report of Officers and Director

OEPA 319 grant Project Update – Mo stated that in reviewing salary figures from Martha Spurbeck it appears that we have not yet spent all of the grants money for salary and fringe benefits. Krieg is looking into this with their account manager (Kristin) and confirm this with her records.

a. Request for Bids for 319 project (KCI) –

Leigh Ann reported that 11 contractors requested the Bid packets for our stream restoration project, and 5 of those attended the mandatory project site tour on July 22nd. We received only two proposals for the project, one of which was not accepted as they did not attend the mandatory site tour. KCI Technologies was the only official bidder for the project, and their bid was way over budget.

Leigh Ann stated that the in-kind contribution amount the contractor would be responsible for, and the lack of specifications may be reasons why there were not more bids submitted. The fact that this was a "design/build" bid may not have given the contractors enough details to work with.

Mo, Holly, Kreig and Leigh Ann had a conference call meeting with KCI and stated they need to stay within the guidelines of the SWPPP, and to also decrease the cost by half if possible. KCI is going to get a revised proposal to Leigh Ann by Monday, Aug 18th.

b. Jan-June Bi-annual Technical and Fiscal Reports

Leigh Ann said that she received an extension from Martha Spurbeck for (Aug 15) to submit her bi-annual report, and she submitted it on August 14th.

c. *Nationwide 27 is now completed by L&A.* – Leigh Ann stated that Lawhon and Assoc. have submitted our Nationwide-27 Permit application to the Army Corp of Engineers the first week of August. The Nationwide -27 is a generalized version of the OEPA's 401 and 404 permits, and doesn't take as long to acquire, since we are limited on time.

5. Report of Standing Committees –

Fund-raising Committee

a. Honey Creek Watershed Golf Scramble, September 19th

Amy Holden said she sent out about 200 written requests for hole sponsors. She stated we need to start acquiring door prizes for the scramble as well. She would like to get a sign from Fred Signs as a demo for the sponsors.

Leigh Ann reported getting a call from Dorina Schafer from the Brown Publishing co. Dorina wants to know if the HC is interested in buying one or two advertisements in the "Gazette News Current" to advertise our golf scramble. No one had heard about it and determined that we're not interested because it probably didn't circulate in the HC area.

Amy would like the fundraising committee to meet before the golf scramble and a date was set for Friday, August 22 8am at Bob Evans in Tipp City.

b. 2008 memberships

Leigh Ann reported there were two memberships received this month but have not been deposited yet. There was one \$25 family membership from Deanna Davis and one \$50 supporting membership from the Miami Conservancy District. The check for Elizabeth Township's membership is being re-issued to Miami SWCD to be eligible for ODNR's matching fund in 2009.

It was also suggested that we have the HC display and a membership drive at the golf scramble as well.

c. ODNR Watershed Coordinator Grant

Leigh Ann stated the coordinator grant was divided up among Mo, Holly, Ron and Leigh Ann. Much time and efforts went into completing this grant, as it could potentially fund the coordinator position for up to three years. The ODNR grant administrator stated that there were 18 applications submitted and 3-8 will be awarded, depending on their budgetary requirements. Leigh Ann thanked everyone for helping. She stated that she appreciated all of the local groups who stepped in to help, and that they did a fantastic job on a very tight time line.

6. New Business

a. Approval for Kreig Smail to have voting rights on HC Board

Leigh Ann said that at the Miami SWCD's August board meeting the Board approved Kreig Smail to be an authorized, voting alternate on the HC Board for SWCD. She also stated she and Mo had previously discussed the idea of all the agencies represented on the HC Board have a list of alternates, each only having one vote per agency. She e-mailed this idea to Bethel Twp (Miami Co.) last week, as they would like to participate but their representative is unable to make it to our meetings due to time constraints. It was decided that Leigh Ann should e-mail the concept of creating lists of alternate representatives to all affected agencies in the HC watershed, in hopes of making it easier for regular participation at our board meetings.

b. *Vote on board member renewals*

Scott Myers, Amy Holden and Dawn Coleman have all agreed to serve another term in their positions. Dawn stated that it is difficult for her to make the meetings and that she will come to as many as she can. Leigh Ann asked if there were any possible alternates from Bowser-Morner that could come and she didn't think there were. Mo asked for a motion to accept all three Board members for another term, Holly so moved and Ron seconded. MCU. Amy asked about possibly changing the meeting time to better accommodate people's schedules. The current meeting time was set for a member who no longer serves on the Board. This idea was tabled for our next meeting.

c. *OEPA Biological and QHEI training Sept 30-Oct 3-*

The Board approved Leigh Ann to go to the training. She stated that she can get free lodging by staying with a friend but will need reimbursement for mileage and meals.

d. *Miami SWCD's Annual planning Tour –*

Leigh Ann stated the Miami SWCD is having their annual planning tour reviewing all their implemented BMP's on September 11 from 9a-12p. The time may change and Leigh Ann will let the Board know. Mo Stated he is going on vacation from August 28-September 10th, and may not be able to come to the meeting. V.P. Holly Weatherhead stated she would be able to represent the HCWA at the tour.

7. Old Business

a. *Great Miami River Clean-up Friday, July 11th*

Leigh Ann reported that the clean up was a success. Twenty-four volunteers attended and our section collected about 1 ton of trash.

b. *Reschedule public hearing*

Leigh Ann stated she hadn't contacted Hugh Trimble regarding our public hearing as we had to extend our deadline of hiring a contractor and don't have the project design yet. She is going to ask Hugh what the requirements are for having the public hearing and we can designate the date after we have the design. She will also ask him how much time the OEPA will take to approve the contractor we want to hire.

8. Miscellaneous

Marylou Wilson asked if the HCWA needs to comply with the Sunshine Law. Mo reviewed the by-laws and said it was not stated that we did but we will check on it and find out.

Holly stated that Chris Jackson on Ross Rd. is having an open house for his canoe livery on August 16th.

9. Discussion

10. Adjournment

Mo asked for a motion to adjourn, Amy so moved and Holly seconded. MCU.

**Next Board Meeting:
September 11, 2008 2:30pm-4:00pm at Sullivan Rd.**