

**Honey Creek Watershed Association**  
 HCWA Board of Directors Meeting Minutes  
 April 10, 2008  
 2:30pm –4:00pm

**1. Roll call/Introductions**

Cy Circle, Amy Holden, Scott Myers, Kreig Smail, Melvyn Roeth, Mo Eichman, Leigh Ann Gerardi, Holly Weatherhead and Ron Jackson who also took minutes.

**2. Report of Minutes –**

A. Since there were not enough officers for a quorum during the March meeting, we did not have an official meeting. Mo asked for a motion to approve the corrections for February’s minutes, Holly so moved and Amy seconded. MCU.

**3. Fiscal Report- Leigh Ann Gerardi**

A. HCWA Checking Account Report –

Beginning Cash Balance: \$8700.63

**DEPOSITS:**

3-14-08	Miami Conservancy District	Great Miami River Clean Sweep donation	\$500
3-14-08	Holly Weatherhead	Elder-Beerman Coupon sales	\$25

**TOTAL DEPOSITS: \$525.00**

**WITHDRAWALS:**

CHECK #	DATE	DESCRIPTION	AMOUNT
137	3-20-08	VOID	VOID
138	3-20-08	Reimbursement to Leigh Ann Gerardi for Meals and mileage for the LID workshop	\$66.11
139	4-10-08	<i>Reimbursement to our Miami SWCD/HCWA 319 Grant account for OEPA Notice of Intent – “Stormwater Pollution Prevention Plan” application fee.</i> 4-10-08	\$200.00

**TOTAL WITHDRAWALS: \$266.11**

Ending Balance \$8959.52

B. Miami SWCD / HCWA (Special Fund) The \$4000 can be matched by ODNR

BEGINNING CASH BALANCE \$30,663.39

**DEPOSITS:**

4-10-08	City of Tipp City	2008 membership dues	\$3500
4-10-08	City of Tipp City	Donation to Watershed Festival	\$500

**TOTAL DEPOSITS: \$4000.00**

ENDING CASH BALANCE \$34,663.39

**SUMMARY OF BOTH ACCOUNTS**

Account	Amount
HCWA Checking Account	\$8959.52
Miami SWCD / HCWA Account	\$34,663.39

**Total HCWA Funds Available: \$43,622.91**

C. 319 Grant Account - Mo had spoken with Russ Gibson and the \$1900 is allowed to come from this account, but the \$200 application fee is not. Nicole Lashley sent our SWPPP application fee check to OEPA in early April.

**Beginning Cash Balance: \$17,142.35**

**WITHDRAWALS:**

DESCRIPTION	AMOUNT
Cell phone bill 3-19-08	63.30
<b>TOTAL WITHDRAWALS:</b>	<b><u>\$63.30</u></b>

**DEPOSITS:**

DESCRIPTION	AMOUNT
Reimbursement for OEPA SWPPP application fee From HCWA 5/3 checking account 4-10-08	\$200.00
<b>TOTAL DEPOSITS:</b>	<b><u>\$200.00</u></b>

**ENDING CASH BALANCE: \$17,279.05**

Mo requested a motion to accept the checking account reports, Scott moved and Ron seconded the motion. MCU.

A. Honey Creek WaterFest Donation – Leigh Ann stated that Pheasants Forever donated \$200.00 (\$1700 total) towards the festival this year,

**4. Report of Officers and Director**

OEPA 319 grant Project Update –

- A. DP&L/Kleenco update – Mo stated that after a lot of discussion, DP&L is not interested participating in our stream restoration project. Leigh Ann has been in contact with Scott Starr with Kleenco, our major contractor for the project, to see if they are able to contribute more in-kind services towards the project.
- B. Mo, Holly, Nicole Lashley and Leigh Ann had a meeting on April 9<sup>th</sup> to go over the current status of the stream restoration project. Mo said ideally we would like DP&L to move their utility pole but they have decided they are not willing to do that. Scott Myers provided a copy of DP&L's easement on the project area and we can alter the project to work around their pole by installing a hard point to protect the bank around it. Now that Nicole knows what materials she will be incorporating into the project, she will start revisions on the SWPPP project plans and continue with the rest of the permitting to the Army Corp and maybe flood plane for MCD. Holly suggested that Leigh Ann contact MCD to acquire fill credits for the sediment from our project, instead of putting it in a landfill. Hopefully MCD would be willing to give them to us as in-kind for our 319 project. We will need approximately 200 cubic yards of fill credits for the revised project plan. If we

must place the sediments in the landfill perhaps Cindy Bach, Miami County Solid Waste, could provide us with vouchers for disposal. Mo will also check to see if Tipp City has fill credits we could have to fulfill the project.

April 17<sup>th</sup> Nikki Reese, Nicole Lashley and Leigh Ann will be doing water sampling on the project site. May 1 Hugh Trimble, Diana Zimmerman Nicole and Leigh Ann will be performing a QHEI survey the site for our pre-construction QHEI. Leigh Ann is currently working on the quarterly fiscal and technical reports due April 30.

C. March HCWA Watershed Coordinator Activity Report – Refer to Leigh Ann's report.

## 5. Report of Standing Committees –

### Fundraising Committee –

Leigh Ann stated that a representative from 5/3 bank is interested in being a new member on this committee to help us target new audiences.

Leigh Ann will email out the list of potential sponsors to the board for their review. Thursday May 1<sup>st</sup> is the due date for the board to email her the contacts they have for the sponsors on the list. She will make a master list of who is contacting whom so there will be no duplication of efforts in contacting our sponsors.

A. September 19th "Honey Creek Watershed Golf Scramble" – Leigh Ann reported that she has received a contract with Sugar Isle Golf Course. Amy has contacted the manager, Justin, and he seems to be very flexible. The contract he sent us is not set in stone, we just need to let him know how many people are registered about two weeks in advance and give him \$200 down for a deposit. Our cost will be \$29/person and Amy thinks that \$50/person is a reasonable fee to charge our participants. Amy feels we should provide a lunch and Leigh Ann said will contact Honey Creek Catering to see what discount they may be able to give us. She will also email Amy the WaterFest sponsorship form to use for approaching golf scramble sponsors. Amy is checking on getting prices for the awards.

B. May 10<sup>th</sup> "Duck Race" – Holly stated there will be 3 duck races held at 1p, 3p, and 5p. The ducks are selling at \$1/duck or \$5/six ducks. Leigh Ann will create new PR with Veolia, the Park District, Miami SWCD and the Sullivan Rd office, as places where people can purchase their tickets. She'll also send this new PR to Liz at the Park District and Linda at the SWCD office.

Mo would like to have the "day of" ticket sales at the popcorn booth, and also sell HCWA memberships at the same time. It was decided to have membership incentives with the duck race ticket sales. For example, if someone bought a \$10 individual membership they would also receive 6 ducks. Scott is going to contact Bucher's Beat, Channel 2 news for advertising the event. We are hoping to be interviewed while the Banana Slugs are playing in the back ground.

C. Memberships – Leigh Ann stated that Elizabeth Twp has decided not to renew their 2008 membership. She has only received money from Veolia, Tipp and Ginger Grill, totaling \$4100. She has sent invoices/2008 membership materials to and verbally contacted Vandalia, Bethel twp (Clark and Miami Co.s), MCPD, Miami SWC Monroe Twp Elizabeth twp and Huber Heights. Kreig said he would contact Bethel Twp (Miami Co.) and Elizabeth Twp to find out about their membership status. He also stated that Vandalia has given the Montgomery SWCD a membership check for \$2000, and we won't receive it or the ODNR match until around August. Scott said he would check the status of the Park District's membership. Leigh Ann is going to contact Marylou to check on Monroe Twp's membership status.

The next fund raising committee meeting will be Friday May 2<sup>nd</sup> at 9:30am, and we will meet at the Sugar Isle Golf Course to see the grounds and meet the manager and go over the details of the golf scramble.

## **6. Report of Working Groups -NONE**

## **7. New Business**

- A. The Dayton Foundation Breakfast invitation– April 3, Mo and Leigh Ann attended a meeting with many local conservation groups, and learned that the Dayton Foundation is interested in creating a special foundation branch to help support local conservation efforts. Their goal was to learn about our needs and priorities as a foundation to work from in developing the new funding branch. Leigh Ann has since been contacted by Deb Oxman from Bruckner Nature Center, to keep the ball rolling with a small northern networking group, consisting of the HCWA, the Stillwater Watershed Project, Bruckner Nature Center, Miami SWCD and possibly the Miami County Park District.
- B. HCWA 2007 Taxes – Leigh Ann reported that she has not received any tax forms to file potential 2007 taxes and has talked with Nikki Reese and Ed Everman about it. Nikki said she returned a form stating that we did not receive over \$25,000 in 2006 and that she did not have to file any other tax forms. Ed Everman stated that non-profit taxes are due at the end of May and will check with his contacts and get back with Leigh Ann.
- C. YSI Grant – Holly, Leigh Ann and Linda Raterman have been working on a \$60,000 watershed grant from YSI in Yellow Springs. It is due April 15<sup>th</sup>, 2008.

## **8. Old Business (list of up coming events also)**

- A. April 19th "Stream Team Training" Leigh Ann said she has 22 signed and 3 spots left. She will have HCWA memberships for sale at this training and will also try to sign additional members up for the HCWA's stream team. She reported that MCD purchased 10 dipping nets, 10 kick seine nets and a pH meter for the HCWA. She can only find 5 of the dipping nets, 1 kick seine and the pH meter.
- B. May 10 "Honey Creek WaterFest" Leigh Ann requested a volunteer to update the HC Display and 319 Stream Restoration Project display. Having a display of the project will satisfy the "public tour of the project area" for the 319 grant. She also requested volunteers for children's crafts and post big flyers around your location. Ron stated he was having a hard time finding vendors for the festival. He asked if the Park District could make a variance on their 'non-profit vendors only' regulations, to allow Honey Creek Catering to sell food if they made a donation to the HCWA.
- C. May 31 9am "Adopt-a-Highway Clean Up" The clean up crew will meet at the corner of State Routes 201 & 41 and work their way 2 miles south.
- D. June 28<sup>th</sup> "Annual Banquet" – the Board gave Leigh Ann permission to reserve Elizabeth Twp Community Center, and Amy volunteered to get the residential discount for us. We are still planning on having a 50/50 raffle for a fund raiser as well. There was no vote required for this.
- E. July 11 "Great Miami River Clean Sweep" Holly, her new secretary and Leigh Ann will drive the canoe route on May 16<sup>th</sup> starting at 8am. MCD donated \$500 for supplies and Carol Wilson made the arrangements for the canoes and trash disposal before she retired.

## **9. Miscellaneous**

- A. Ron requested that updating the HCWA's mileage amount be put on May's agenda.

## **10. Discussion**

## **11. Adjournment**

A. Mo requested a motion for adjournment, Holly so moved and Amy seconded.  
MCU.

**Next Board Meeting:  
May 8th, 2008  
2:30pm-4:00pm at Sullivan Rd.**